

## TERMS AND CONDITIONS

### **A General Instructions :**

1. The CAN Registration Form should be completed in ENGLISH and in BLOCK LETTERS only. Please tick in the appropriate box for relevant options wherever applicable. Do not overwrite.
2. A POA holder cannot request for a CAN Registration on behalf of the applicants.
3. Information marked (\*) are mandatory. For any correction / changes if made in the CAN Registration Form, the Applicant(s) shall enter the correct details pursuant to cancellation of incorrect details and authenticate the corrected details by counter-signing against the changes. Applications with any such changes not counter-signed by the applicants are liable for rejection.
4. Upon successful CAN creation, MFU will map with this CAN, the folios matching the CAN combination, which are already existing or created in future with the participating Mutual Funds or Mutual Funds that would participate in MFU in future. The information that is captured under the CAN shall be considered final and over-riding the existing information prevalent in the folios that are mapped with the CAN.
5. AMCs may, at their discretion, request for additional documents/information from the investors, irrespective of the same being provided during CAN registration.

### **B KYC Compliance :**

1. Compliance with KYC requirements is mandatory for all applicants. If you are already KYC compliant, please quote the PAN for all applicants and enclose a copy of the KYC Acknowledgement Letter issued by any SEBI registered KRA for each applicant. If not, please submit a KYC Registration form with necessary supporting documentary evidence along with the CAN Registration Form. KYC Registration Forms will be accepted only with CAN Registration.
2. The investors who are exempt from providing a PAN for their Mutual Fund investments, should quote their PAN Exempt KYC Reference No. (PEKRN) obtained from KYC Registration Agency (KRA) and attach a copy of the KYC acknowledgement letter along with the CAN Registration form.
3. On successful validation of the applicant/s PAN/PEKRN for KYC, the address available with the KRA will be obtained and all communications and/or payment shall be made by the MFU/Mutual Fund in the name of and favouring the first/sole applicant. If the Sole/Primary Applicant is a minor, the Guardian for the applicant needs to comply with the KYC requirements stated above. The address provided in the CAN Registration form will be used only for communications till the KYC status is verified at the KRA.
4. Each applicant / guardian is required to provide the Income or Networth details as on a specific date, Occupation and their Political Exposure.
5. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/military officers, senior executives of state owned corporations, important political party officials, etc.

### **C CAN criteria :**

1. Applicants should specify the Mode of Holding (MoH), Investor Category and Residential Status (as per KYC) under which the application is made. Please note that this is the criteria defining the CAN combination and hence it is mandatory. In case of applications made in joint names without indicating the mode of holding, the default mode of holding will be 'Anyone or Survivor'.
2. **Applicant Details:**  
The names of the applicant/s should be mentioned in full and the date of birth should be provided (as registered with the KRA). If there are any discrepancies between the information provided in the CAN and as available with the KRA, the application is liable for rejection.
3. **Accounts of Minors (Below the age of 18 years):**
  - (a) A minor shall be the sole applicant in a CAN. Joint holding is not allowed. Applications by minors along with Joint applicants will be rejected.
  - (b) Details of the natural parent viz., father or mother or court appointed legal Guardian must be mentioned for applications made on behalf of a minor.
  - (c) Date of birth of the minor along with photocopy of supporting documents (i.e. Birth certificate, School leaving certificate / Mark sheet issued by Higher Secondary Board of respective states, ICSE, CBSE etc., Passport, or any other suitable proof evidencing the date of birth of the minor) duly attested should be provided while opening the CAN.
  - (d) In case of a natural parent, documents evidencing the relationship of the natural parent with the minor, if the same is not available as part of the documents mentioned above should be submitted. In case of court appointed legal guardian, supporting documentary evidence should be provided.
  - (e) The CAN(s) held on behalf of a minor applicant shall be frozen for operation by the natural parent / legal guardian on the day the minor attains majority and no transactions henceforth shall be permitted till requisite documents evidencing change of status from 'minor' applicant are received.

### **D Contact Details :**

1. Contact Details like telephone, mobile and email address must be written in full. If the investor has provided an email address, the same will be registered in our records and will be treated as your consent to receive allotment confirmations, consolidated account statement / account statement, annual report / abridged summary and any statutory / other information as permitted via electronic mode / email. Should the applicant experience any difficulty in accessing the electronically delivered documents, the applicant shall promptly intimate MFU / Mutual Fund about the same to enable MFU / Mutual Fund to make the delivery through alternate means. The MFU / AMC / Mutual Fund reserve the right to send any communication in electronic / physical mode.

## E. FATCA and CRS Terms and Conditions

### Details under FATCA & CRS:

- 1 The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income- tax Rules, 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities / appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.
- 2 All Applicants/Unit holders are required to mandatorily provide the relevant information for FATCA and CRS.
- 3 Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days.
- 4 All Applicants/Unit holders must be aware that failure to providing all relevant details in relevant section and/or relevant forms will result in rejection of their investment application form, refund of application money, reversal of units allotted and MFUI/Fund/AMC will not be liable for any consequent loss to the Applicants/Unit holders.
- 5 Applicants like Individuals (including in the name of sole proprietorship firm), joint applicants are required to provide details, as mentioned in this section, like Place and Country of birth, Country of Citizenship/Nationality mandatorily. If the applicant/s have any countries of tax residency other than India, details of all such countries and relevant tax identification number needs to be provided. If the space in the form is not adequate, applicants are required to attach additional sheets with information duly signed.
- 6 Please note that you may receive more than one request for information if you have multiple CANS. Therefore, it is important that you respond to each request, even if you believe you have already supplied any previously requested information.

### FATCA and CRS Instructions

- 1 If you have any questions about your tax residency, please contact your tax advisor. If you are a US citizen or resident or greencard holder, please include United States in the foreign country information field along with your US Tax Identification Number.
- 2 It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issues such identifiers. If no TIN is yet available or has not yet been issued, please provide an explanation and attach this to the form.
- 3 Applicant/unit holder should note that they also specifically authorize to disclose, share, remit in any form, mode or manner, all or any of the information provided by them, including all changes, updates to such information as and when provided, to the Mutual Fund, its Sponsor, Asset Management Company, trustees, their employees / associated parties / RTAs ("the Authorized Parties") or any Indian or foreign governmental or statutory or judicial authorities / agencies including but not limited to the Financial Intelligence Unit-India (FIU-IND), the tax / revenue authorities in India or outside India and other Investigation agencies without any obligation of advising me/us of the same. Further, applicant/unit holder also authorizes to share the given information to other SEBI Registered Intermediaries to facilitate single submission / updation and for other relevant purposes.
- 4 Applicant/unit holder also undertakes to keep the Mutual Fund informed in writing about any changes / modification to the above information in future and also undertake to provide any other additional information / documentary proof as may be required.
- 5 In case any of the specified information provided by the applicant/unit holder is found to be false or untrue or misleading or misrepresenting, applicant/unit holder will be solely liable and will indemnify the Mutual Fund, its Sponsor, Asset Management Company, Trustees, their employees / associated parties and the RTAs.
- 6 In case customer has the following Indicia pertaining to a foreign country and yet declares self to be non-tax resident in the respective country, customer to provide relevant Curing Documents as mentioned below. However, if the investor has provided these details already in response to any request from the Fund, then they may choose to ignore this section.

FATCA & CRS Indicia observed (ticked)	Documentation required for Cure of FATCA/ CRS indicia
U.S. Place of Birth	1 Self-certification that the account holder is neither a citizen of United States of America nor a resident for tax purposes;
	2 Non-US passport or any non-US government issued document evidencing nationality or citizenship (refer list below);AND
	3 Any one of the following documents: a. Certified Copy of "Certificate of Loss of Nationality (or) b. Reasonable explanation of why the customer does not have such a certificate despite renouncing US citizenship; (or) c. Reason the customer did not obtain U.S. citizenship at birth
Residence/mailing address in a country other than India	1 Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; and
	2 Documentary evidence (refer list below)
Telephone number in a country other than India	If no Indian telephone number is provided
	1 Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; and
	2 Documentary evidence (refer list below)
	If Indian telephone number is provided along with a foreign country telephone number
Standing instructions to transfer funds to an account maintained in a country other than India (other than depository accounts)	1 Self-certification that the account holder is neither a citizen of United States of America nor a tax resident for tax purposes of any country other than India; OR
	2 Documentary evidence (refer list below)

#### List of acceptable documentary evidence needed to establish the residence(s) for tax purposes:

- 1 Certificate of residence issued by an authorized government body\*
  - 2 Valid identification issued by an authorized government body\* (e.g. Passport, National Identity card, etc.)
- \* Government or agency thereof or a municipality of the country or territory in which the payee claims to be a resident.

## F. Additional KYC Details

- 1 Each applicant / guardian is required to provide the Income or Networth details as on a specific date, Occupation and their Political Exposure.
- 2 Politically Exposed Persons (PEP) are defined as Individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/Judicial/military officers, senior executives of state owned corporations, important political party officials, etc.

#### **F Depository Account Details :**

1. Investors have an option to hold the Units in their depository account subject to the facility being available under the respective scheme chosen for investment. Investors desiring to get the units credited in their depository account must have a beneficiary account with a Depository Participant (DP) of the Depositories i.e. National Securities Depositories Limited (NSDL) / Central Depository Services Limited (CDSL). If you wish to hold your investments in the depository account, you can choose to register the DP ID of your Depository Participant and your Beneficiary Account Number under the CAN. You can register ONE Depository account each per Depository i.e. NSDL and CDSL. This provision in the CAN Registration Form is only for Registration of your Depository Account under the CAN with MFU. In case you wish to receive the credit of units into your depository account, you will have to specify the same every time you make a purchase of units.
2. Please attach a latest copy of the Client Master or the DP statement that you may have received from the Depository Participant as a documentary evidence. Names, mode of holding, PAN details etc. of the Investor will be verified against the Depository data.
3. Applicants must ensure that the sequence of names as mentioned in the application form matches with that of the account held with the Depository Participant. If the details mentioned in the application are incomplete / incorrect or not matched with the Depository data or necessary documentary proof is not provided, the Depository Account registration under the CAN would be rejected. For units that are credited to the depository account, all details such as address, bank details, nomination etc. will be applicable as available in the respective depository account. For effecting any subsequent changes to such information, Investors should approach their DP.
4. Please note that this is an additional facility offered to unit holders who wish to hold units in the depository account. This is not a mandatory requirement and unit holders can continue holding units electronically with the Mutual Fund. For schemes where units are to be mandatorily held in the depository account, investors should provide atleast one depository account detail. Else the application is liable for rejection.

#### **G. Bank Account Details:**

1. An applicant at the time of CAN Registration must provide the details of the bank account (i.e. account into which redemption / dividend proceeds are to be paid) in the Application Form. The same is mandated to be provided under SEBI Regulations.
2. Please provide your complete bank account details including Account Number, Account Type, Bank, Branch & City. Please also specifically state the MICR Code (9 Digit Number next to your cheque number) and IFSC Code (11 character code printed on your cheque leaf) to facilitate electronic payment of your dividend / redemption proceeds.
3. **The applicant is required to submit any one of following as a documentary proof alongwith the application form validating that bank account pertain to the sole / first Applicant.**
  - (i) Original bank statement reflecting the First Holder Name, Bank Account Number and Bank Name as specified in the application OR Cancelled original cheque leaf of the bank account or a self-attested photocopy of the cheque (where the account number and first applicant name is printed on the face of the cheque). Applicants should without fail cancel the cheque and write 'Cancelled' on the face of it to prevent any possible misuse;
  - (ii) Photocopy of the bank pass book or a statement of bank account with current entries not older than 3 months having the name and address of the first applicant and account number, duly attested by the bank manager with his / her full signature, name, employee code, bank seal and contact number;
  - (iii) A letter from the bank on its letterhead duly signed by the bank manager with his / her full signature, name, employee code, bank seal and contact number, certifying that the applicant maintains an account with the bank, the bank account information like bank account number, bank branch, account type, the MICR code of the branch & IFSC Code (where available).
4. Please note the above documents shall be submitted in Original. If copies are furnished, the same must be submitted along with the Original documents at Points of Service (POS) of MFU where they will be verified with the original documents to the satisfaction of MFU. The original documents will be returned across the counter to the applicant after due verification. In case the original of any document is not produced for verification, the copies should be attested by the bank manager with his / her full signature, name, employee code, bank seal and contact number.
5. In case the proof provided is different from the information provided, the Bank account will not be registered under the CAN. However, if minor discrepancies are found between the Bank Account Details furnished in the form vis-a-vis the proofs provided, MFU may at its discretion, update the bank details as appearing in the proofs provided.
6. Applications for CAN registration submitted without any of the above mentioned documents relating to bank account details will be treated as invalid and liable to be rejected.
7. Your dividend payout entitlement / redemption proceeds would be credited to your default and primary bank mandate electronically, as per the arrangement of respective Mutual Fund with the bank, subject to availability of complete bank account details (including core-banking account number and MICR/IFSC code of your bank/branch)
8. If you wish to receive payments by cheque instead of electronic payments, please tick the check-box provided for the purpose.
9. **Multiple Bank Account Registration:**  
An applicant may register multiple bank accounts (up to 5 during CAN registration) for receiving redemption / dividend proceeds etc. by providing necessary documents.
10. The Bank details provided under Section E (a) in the CAN Registration form shall be considered as the default and primary bank account for the purpose of redemption / dividend payouts. In case the applicants wish to change the default account registered under the CAN at any point of time, they may do so by submitting a written request at any MFU Point of Service.
11. **Indian Financial System Code (IFSC):**  
IFSC is a 11 digit number given by some of the banks on the cheques. IFSC will help to secure transfer of redemption and dividend payouts via the various electronic mode of transfers that are available with the banks.
12. **PayEezz – Features and Processes**
  - a. "PayEezz" refers to the facility offered to investors holding Common Account Number ("CAN") where the investor provides a standing instruction to his bank authorizing MFU to debit his bank account quoted for an amount equivalent or less than the limit specified in the mandate, every time he makes a subscription transaction quoting the PayEezz Reference Number (PRN).
  - b. **Mobile Number & Email ID Registration:** Sole/First/Primary holder of CAN or Guardian will necessarily have to register their Indian mobile number & email ID.
  - c. A PayEezz mandate can be registered only under the bank accounts that are registered under the CAN.
  - d. The process of PayEezz registration may take between 10-30 days from the time of receipt by MFUI.
  - e. MFUI will communicate the successful registration of the PayEezz to the investor quoting the PayEezz Reference Number (PRN). PRN is a unique reference number allotted to each PayEezz registration.
  - f. Investors can thereafter submit Lump sum investments or SIP transactions through any of the available transaction modes quoting the PRN for payment.
  - g. MFUI will initiate a debit request and send the same for debit to the investor's account and credit to MFU Escrow Account.
  - h. An approval is sought from the investor before initiating the debit, wherever required, depending upon the mode of the transaction.
  - i. Upon receipt of the credit into the MFU Escrow Account, the money is transferred to the AMC Scheme accounts.

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#### **H Nomination:**

1. Investors should opt for the nomination facility to avoid hassles and inconveniences in case of unforeseen events in future. Through this facility the MFU/AMC is not in any way attempting to grant any rights other than those granted by law to the nominee(s). A nomination in respect of the Units does not create an interest in the property after the death of the Unit holder. The nominee(s) shall receive the Units only as an agent and trustee for the legal heirs or legatees of the deceased Unitholder as the case may be.
2. (a) Minor(s) can be nominated and in such cases, the name, address and signature of the natural parent/legal guardian representing such minor nominee(s) shall be provided by the Applicant.  
(b) Nomination can also be made in favour of the Central Government, State Government, Local authority, any person designated by virtue of his office or a religious or charitable trust.  
(c) The Nominee shall not be a Trust (other than a religious or charitable trust), society, body corporate, partnership firm, Karta of HUF or a PoA holder. Joint holder cannot be a nominee.  
(d) A non-resident Indian can be a Nominee subject to the exchange control regulations in force, from time to time.  
(e) The nomination can be made only by individuals applying for CAN on their own, singly or jointly. Holder or POA cannot nominate. Only unit holders can sign nomination registration/cancellation requests. PoA holders cannot sign the nomination registration / cancellation request.
3. Signature of the nominee or the guardian (in case nominee is a minor) should be furnished in the space provided.
4. The terms and conditions for registration of nominee(s) are as under :
  - (i) Nomination by an Applicant under the CAN shall be applicable for all the folios that are mapped / will be mapped to the CAN and the investments in the underlying schemes.
  - (ii) In case a CAN has joint holders, all joint holders should sign the request for nomination / cancellation of nomination, even if the mode of holding is 'Anyone or Survivor'.
  - (iii) Every new nomination for a CAN will overwrite the existing nomination. Nomination will be subject to the provisions of the respective Scheme information Document.
  - (iv) Nomination shall not be allowed in a CAN held on behalf of a minor Applicant.
  - (v) Nomination shall be mandatory for all new singly held CANs of individual investors. Else, investors who do not wish to nominate under the CAN or do not wish to change their nomination in their existing folios, are required to please indicate your preference by ticking the check-box alongside "I/We DO NOT, wish to nominate/change the existing nomination under the folio, please tick (✓)" and strike off the space provided in the table below to enter Nominee detail. In case nomination /non-intention to nominate is not provided by sole holder, the application is liable to be rejected.
  - (vi) Nomination can be made for a maximum of three nominees. In case of multiple nominees, the percentage of allocation/share in whole numbers and without decimals in favour of each of the nominees should be indicated against the name of the nominees. Such allocation/share should total to 100 percent.
  - (vii) If the total allocation / share does not equal to 100 percent, the nomination is liable to be rejected. In the event the Unit holder(s) fail to indicate the percentage of allocation/share for each of the nominees, MFU will consider the nomination as equal amongst all the nominees and the Fund/AMC, by invoking default option shall settle the claim equally amongst all the nominees.
  - (viii) In case of multiple nominees, on the death of one or more nominee, the transmission of units shall be made in favour of the remaining nominee(s).
  - (ix) Cancellation of nomination can be made only by those Unit holder(s) who hold Units on their own behalf either singly or jointly and who made the original nomination. On cancellation of nomination, the nomination shall stand rescinded and the Fund/AMC shall not be under any obligation to transmit the Units in favour of the nominee(s).
  - (x) In case of investors opting to hold the Units in the depository account, the nomination details as available in the respective depository account will prevail.
  - (xi) Transmission of units in favour of Nominee(s) shall be valid discharge by the AMC against the legal heirs.

#### **I. Declaration and Signatures :**

The Application should be signed by all applicants and the signature(s) should be in English or in any Indian Language. Thumb impressions should be from the left hand for males and the right hand for females and in all cases to be attested by a Magistrate or Notary Public under his/her official seal. Applications on behalf of minors should be signed by their natural parent/legal Guardian.

#### **J. Document to be attached:**

Applicants are requested to submit necessary documentary proof as listed below for the information provided in the respective sections of the CAN registration form:

- (1) PAN proof where PAN is provided.
- (2) Proof of KYC for all applicants, if available.
- (3) Proof of Date of Birth for minor applicants.
- (4) Proof of Bank Account for Bank Mandates registered under the CAN.
- (5) Proof of Depository Account for Depository accounts registered under the CAN
- (6) Proof of Guardian relationship (in case of Minor applicants)
- (7) Any other documentary proof to evidence the declarations under FATCA/CRS section